



## **Foothills Animal Foundation**

580 McIntyre St., Jefferson County Fairgrounds Golden, CO 80401

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A Colorado 501 (c)(3) Nonprofit Corporation dedicated to raising funds supporting Foothills Animal Shelter

Dear Donor,

Thank you for your interest in donating your vehicle to Foothills Animal Foundation. The money garnered from the auction and sale of your vehicle is used to help Foothills Animal Shelter care for more than 10,000 animals that enter our doors each year.

The following instruction sheet will provide you with a step by step process on how to donate your vehicle. Foothills Animal Foundation partners with Cars for Charity for all vehicle donations.

Once you have filled out the proper pick-up form, Cars for Charity will be in touch with you to arrange a pick-up time for your vehicle. They will also forward the proceeds on to us once the vehicle is sold. You will immediately receive a donation receipt from Cars for Charity upon pick up of your vehicle. If you have any questions regarding this process, please feel free to call FAF at (720) 407-5226 or contact Cars for Charity at (303) 470-5511.

Thank you for your support!

Warm regards,

A handwritten signature in cursive script that reads 'Megan Peters'.

Megan A. Peters  
CEO, Foothills Animal Foundation



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### **Cars for Charity Donation Instructions**

Thank you for donating your vehicle to Foothills Animal Foundation. We currently work with two associated organizations to process your vehicle donation; Cars for Charity and Klode. If you have any questions regarding this process, feel free to call FAF at (720) 407-5226.

1. Please visit website at [www.foothillsanimalshelter.org](http://www.foothillsanimalshelter.org) and roll over the “How you CARE” button, scroll down and click the “Donate your vehicle”.
2. Once you have read the donate your vehicle information click the link that says “click here” to fill out the online form to schedule a pick-up time for your vehicle. Please be certain to type in Foothills Animal Shelter under the “Designated non-profit” category.
3. By filling out this pick-up form, you will be expediting the donation process of your vehicle. From here, Klode will contact you to schedule a pick-up time for your vehicle. It’s as easy as that! Please be sure to read the following information regarding your car title, towing and tax deductions.

#### **Title:**

Donor vehicles cannot be sold without a clear title. If you are not in possession of your vehicle’s title, you can obtain a duplicate at your counties Department of Motor Vehicle. Please sign the title exactly as your name appears on the front. Remember to date your signature. If the title is registered under two people’s names, both individuals must sign it. If you have any questions regarding the title process, please call Elizabeth Risen, Cars for Charity at (303) 470-5511, ext. 8311.

#### **Towing:**

After Klode has receives all of your information, you will be contacted within five days to schedule a convenient time to tow the vehicle. Please remember to remove the license plates, and all personal items from the vehicle. Also be sure to leave the keys inside the vehicle before your vehicle is towed.

#### **Tax Deduction:**

Your vehicle donation is tax deductible. It is advisable to check with your tax advisor regarding your specific situation. Charitable organizations are prohibited from placing a dollar value on donated property. It is your responsibility to determine the fair market value of your vehicle. When your vehicle is towed, the driver will leave you a receipt on behalf of Cars for Charity. Please keep this information for your tax records. Cars for Charity is a 501 © (3) nonprofit organization; Federal Tax ID# 84-1479412. Foothills Animal Foundation’s Federal Tax ID is #84-1287053.